



## **Guideline for applicants**

Guideline for applicants to the call launched by COFASP for transnational research in the sectors **Aquaculture, Fishery and Seafood Processing**

December 2014

Updated on February 16<sup>th</sup>, 2015: addition of DAFA regulations

Updated on March 23<sup>rd</sup>, 2015: modification of DAFA regulations

Updated on April 7<sup>th</sup>, 2015: modification of GSRT eligibility criteria

# Guideline for applicants

## 2<sup>nd</sup> Transnational Call for Proposals

---

### TABLE OF CONTENTS

1	General information .....	3
2	Thematic research area – Call text .....	3
3	Participation and funding of research projects .....	3
	Call schedule .....	3
4	Call Secretariat .....	4
5	Submission of proposals .....	5
	The project coordinator .....	5
	proposal application .....	6
6	Eligibility Criteria for Funding .....	8
	Ethical requirements .....	8
	COFASP eligibility criteria .....	9
	National Eligibility Criteria: .....	9
7	Selection Procedure .....	9
8	Contract conditions .....	12
	8.1.1 Terms of participation .....	12
	8.1.2 Contractual relationships .....	12
	8.1.3 Funding contracts .....	12
	8.1.4 Consortium Agreement .....	13
	8.1.5 Intellectual Property Rights, use and access to results .....	13
	8.1.6 Start date of projects .....	13
	8.1.7 Project reporting .....	13
	8.1.8 Dissemination requirements .....	14
	Annex A: COFASP National Contact Points .....	15
	Annex B: National Regulations .....	16

## 1 GENERAL INFORMATION

These guidelines present the main information necessary to prepare a proposal.

**Applicants should read carefully these guidelines before contacting the Call secretariat and the National Contact Points.**

## 2 THEMATIC RESEARCH AREA – CALL TEXT

Research project consortia can apply to the topic (see a detailed description of the thematic areas in the Call announcement):

Resource optimisation, mapping and reduction of ecological footprint, environmental sustainability of aquaculture, fisheries and seafood processing and interaction with other production

This thematic area will be funded according to the funding table given in Annex A of the Call Announcement.

## 3 PARTICIPATION AND FUNDING OF RESEARCH PROJECTS

The funding for the transnational projects will be based on the ‘virtual common pot’ instrument. This means that applicants in projects that have been selected for funding will receive the grant directly from their national funding body according to their terms and conditions.

Indicative funds from participating countries per sector are listed in Annex A of the Call Announcement, published on the COFASP website. These amounts may be allocated to one or more projects.

Applicants from countries which are not partners in COFASP or from member countries which do not provide funding for any topic of the call are welcome to participate in project proposals as associated project partners on the condition that they are proven financially covered; however they cannot coordinate a project and their contribution to the project should not be vital. They are not taken into account in the minimum number of eligible partners and countries in the COFASP eligibility criteria.

### CALL SCHEDULE

The call involves a one-stage procedure with a **mandatory** pre-registration. The respective time schedule and activities required are listed in the table below.



1-step procedure with pre-registration:

Action	Scheduled
<b>Launch of the Call</b>	15 February 2015
<b>Pre-registration for full proposal</b>	15 April 2015
<b>Closing date for full-proposals</b>	17 June 2015
<b>Eligibility check by Call Secretariat and NCPs</b>	1 July 2015
<b>Scientific peer-review (meeting)</b>	1 July – 15 September 2015
<b>Funding decision (meeting)</b>	1 October 2015
<b>Notifications letters</b>	15 October 2015
<b>Contract negotiation</b>	From November 2015 on-going
<b>Start of projects</b>	From February 2016

#### 4 CALL SECRETARIAT

The Call Secretariat, placed at ANR, will provide administrative support to applicants regarding the call, call documents and procedures. It is the primary point of contact between the Research Project Consortium and the COFASP Governing Board for all general matters in relation to the call.

##### Contact information:

Claude YVEN

Agence Nationale de la Recherche (ANR)

50 Avenue Daumesnil

75012 Paris, France

Telephone: +33(0) 173 54 82 87

e-mail: [claude.yven@agencerecherche.fr](mailto:claude.yven@agencerecherche.fr)

##### **National Contact Points**

The National Contact Points (NCP) are supporting the Call Secretariat and should be contacted for all matters regarding **national regulations and funding**. Please see Annex A for contact information of National Contact Points. Annex A is also available online on the COFASP website, where you will also find contact information on the Call Secretariat and the NCPs.

## 5 SUBMISSION OF PROPOSALS

The Call announcement is available at the COFASP website: [www.cofasp.eu](http://www.cofasp.eu). The application has to be filled in and submitted online via the website's submission portal.

The pre-registration is mandatory and has to be concluded by 15 April 2015 at 13.00 CET

The full proposal has to be submitted by 17 June 2015 at 13.00 CET.

**The application form consists of three different parts:**

Mandatory pre-registration step:

1) Pre-registration (Part A): the registration is web-based and has to be filled in directly on the call submission website in predefined boxes. Pre-registration is mandatory and helps to appoint experts for the evaluation.

Full proposals' step:

2) Proposal description (Part B): a project description form has to be downloaded from and uploaded to the call submission website.

3) Proposal costs (Part C): the budget has to be inserted in predefined boxes on the call submission website.

It is mandatory to submit the Part B form as an **unprotected** Adobe PDF file. Pre-proposals must be written in English and they should be precise and concise.

The application should be submitted by the Project Coordinator on behalf of the consortium (chapter 6.1).

For further information contact the Call Secretariat (see chapter 4).

### THE PROJECT COORDINATOR

Each Project Consortium needs to appoint a Project Coordinator, who, in any commissioned project, has the following role and responsibilities:

- Be the primary point of contact between COFASP and the researchers on behalf of the project consortium from the submission of the pre-registration until the publication of the final report.
- Submit the application on behalf of the project consortium.
- Compile and submit reports and other deliverables to COFASP on behalf of the project consortium.

- Secure that all project milestones and deliverables are met and take action according to the project management plan if one or more partners fail to deliver.
- Inform COFASP about any event that might affect the implementation of the project.

The project coordinator will NOT be responsible for the financial management of COFASP project funding, which will be handled directly between the national research organisations and their national funding bodies in each participating country.

### PROPOSAL APPLICATION

Applicants will be required to submit a proposal consisting of the following information:

- 1) Pre-registration (Part A): predefined boxes on the call submission website**
  1. Title of project (max. 200 characters)
  2. Project acronym (max. 20 characters)
  3. Topic and thematic research area: Aquaculture, Fishery, Seafood processing
  4. Project summary (2000 characters)
  5. Keywords (max 5 and 100 characters)
  6. Duration of the proposed project (max 36 months)
  7. References of five selected publications (per consortium) by the partners and relevant to the proposal, including links to the articles or abstracts

**Information about the coordinator and the project partners including a preliminary financial plan:**

8. Contact details for each project partner.
9. Description of project partners, their role in the project and related projects:
  - The role of each project partner in the project.
  - A short description of the partner.

For coordinator and work package leaders:

- A short description of on-going and planned future projects related to the present topic indicating project name, funding source and amounts, and potential overlap or link with the current proposal.
- A brief CV (max. 2500 characters).

**2) Proposal description (Part B): word form from the call website to be submitted as PDF (maximum 14 pages in total):**

- B1 Project acronym
- B2 Project summary (approx. 0,5 page) suitable for web publishing.
- B3 Background and “State of the Art” (approx. 1,5 pages).
- B4 Description of the project: (max. 8 pages in total)
  - a) Aim, objectives and hypotheses
  - b) Scientific description of methods & work plan, including work packages, description of deliverables, milestones and timetable (with responsible work package/partner and deliverables, optionally in a Gantt chart)
  - c) Expected results and their impact/application
  - d) Description of novelty in methods or development opportunities
  - e) Dissemination plan and/or exploitation of results
  - f) Description and definition of potential risk to the implementation and success of the project (e.g. in research methods, case studies, stakeholders involvement), describe how the chances for success are maximized, and include a contingency plan.
- B5 Statement describing how the proposal fits to the call topic (max. 1 page) including identification of the added value/complementarity of the proposed research to previous or on-going projects, relevance for the addressed sector(s)
- B6 Statement describing how/why the proposal has a clear added value of being carried out on a transnational basis (European added value, transnational impact of the proposed project, including added value for participating countries and cross border problems, description of the specific integration of participants in the transnational consortium structure) max. 0,5 page
- B7 Statement describing mobility/training opportunities (description of training/exchange activities foreseen within the project, if applicable) (max. 0,5 page)
- B8 Statement describing the societal and ethical aspects (aspects of the project such as environmental, human or animal welfare, intellectual or cultural development, that could cause societal or ethical concerns or contribute to progress in these areas) (max. 0,5 page)
- B9 References used for the project description (please use a format containing the following information: Surname, A., Surname, B., Surname, C. (Year): Title of paper, Journal, Volume, Pages) max. 30 references

**B10 Declaration of parallel submissions of this proposal (whole or parts) to other funding programmes.** Provide details of any proposal related to this one, which you or another project partner have submitted to other funding opportunities, including title, funding source, extent of overlap and expected decision date. **Duplication of funding is not allowed for the same (whole or part) research project.**

**B11 Justifications of changes since pre-registration** (max. 1 page, Arial font, 11pts, single spaced)

### **3) Proposal costs (Part C): predefined boxes on the call submission website:**

- C1 Financial plan with requested funding for each project partner. The financial needs principally have to be in line with national regulations of each country. These regulations can be found on Annex B
- C2 Details of requested resources for each partner (person months, salaries, animals, equipment, subcontracting, travel, overhead and other additional costs to be specified), approx. 1 page.

The maximum text indicated in each part should be respected and the following format should be used: Arial, 10 pt, single space, 2.5 cm left/right margins, 3.5 cm top margin, 2 cm bottom margin.

Part A and C can be saved at all steps; revisions of Part B can be submitted until the deadline. The latest version will be shown at the next log-in. On 17 June 2015 @13.00 CET the latest version is considered to be your final proposal.

**Proposals, which do not include all the compulsory information and adhere to all formal requirements, will not be considered for evaluation.**

During the application phase it is mandatory for each applicant to consider the national regulations for their country as published on the call website, or to contact the national contact points for further information.

## **6 ELIGIBILITY CRITERIA FOR FUNDING**

The proposal should meet the following eligibility criteria:

### **ETHICAL REQUIREMENTS**

Work involving the use of animals or humans should be carried out under the appropriate authorisation taking into account national ethical requirements. Any proposal, which seems to contravene fundamental ethical principles, shall not be selected, and may be excluded from the evaluation and selection procedure at any time by the COFASP Call Board. The judgement of the



significance of ethical issues will be made by the Evaluation committee using the criteria published by the Commission in its guidelines for H2020 Work Programme

([http://ec.europa.eu/research/participants/data/ref/h2020/grants\\_manual/hi/ethics/ethics-eit\\_en.pdf](http://ec.europa.eu/research/participants/data/ref/h2020/grants_manual/hi/ethics/ethics-eit_en.pdf)).

### COFASP ELIGIBILITY CRITERIA

Each project -proposal must:

- ✓ Consist of a transnational consortium of at least three independent eligible legal entities from a minimum of three of the COFASP partner countries providing cash funding for the call listed in Annex A of the Call Announcement.
- ✓ Be written in English.
- ✓ Use the application forms provided via the call website: [www.COFASP.eu](http://www.COFASP.eu). Fulfil the formal requirements for proposal submission.
- ✓ Be submitted correctly and completely via the call website before the call deadline.
- ✓ The total requested funding for a project partner (or partners from the same country) cannot exceed the indicative amount allocated by their respective national funding body (see Call Announcement).

Researchers from non-funding countries are welcome to participate in project proposals as associated project partners on the condition that they are proven financially covered. However, they cannot coordinate a project and their contribution to the project should not be vital.

### NATIONAL ELIGIBILITY CRITERIA:

All project partners involved in an application have to assure that eligible costs, sub-contracting, etc. are in line with the respective national regulations. The main national regulations are listed in Annex B with additional links to the entire national regulations for participants.

The national priorities of each funding partner will be published via the Call Announcement and additionally stated in Annex B.

In case of uncertainties regarding the national regulations and national priorities, please contact your National Contact Point (see contact details in Annex A).

## 7 SELECTION PROCEDURE

All proposal submissions will be treated strictly confidential by COFASP.

In the selection process the transnational research proposals will be checked according to the “Eligibility criteria for Funding” mentioned in chapter 6 by the Call Secretariat and each funding partner. Meeting these criteria is mandatory and proposals that do not meet them will not be eligible for further consideration.

In case one funding partner does not support the funding of a proposal for reasons of ineligibility of applicants, the whole project consortium risks not being considered for funding.

Proposals found eligible will be evaluated by scientific experts according to the following criteria:

1- Relevance of the proposal:

- The proposal addresses the aim(s) of the joint transnational call as described in the topic descriptions.
- Relevance of the proposal compared to the call text and current state of knowledge (Innovative and problem solving potential of the project and complementarity with already existing results).
- Transnational and/or European added value.

2- Scientific and technical quality of the proposal:

- Scientific excellence in terms of progress of knowledge with respect to the state of the art, conceptual breakthrough including methodology.
- Innovation level of the project and methods, and multi- and interdisciplinary approach.
- Integration of the different disciplinary fields.
- Inclusion of relevant societal and ethical aspects.

3- Impact:

- Impact (Scientific impact, specific barriers and development potentials in the mentioned sectors to be overcome/supported by the project – relevance for the addressed sector(s).)
- Dissemination activities and expected impact for end users:
  - strategy for technology transfer and for exploiting the potential of the project results, if relevant; industrial or technological application prospects and economic and commercial potential, business plan, integration in the industrial activity. Credibility of the described technology transfer and the method for exploiting the results.
  - potential for utilisation or integration of the project results by the scientific or industrial community or society, and impact of the project in terms of knowledge acquisition.
  - openness to stakeholders
- Expected impacts in terms of capacity building
  - Mobility/training actions
  - Education initiatives/courses on new identified skills/to fill an educational gap
  - Specific initiatives (e.g. on-field training) linking human capacities and research infrastructures

- Actions supporting jobs, including non-academic, in concerned sectors

#### 4- Quality of the consortium:

- Quality and international competitiveness of participants in the field(s) of the proposal (previous work in the field, expertise of the participants).
- Quality and efficiency of the project management (coordination of work packages and tasks management).
- Quality of the consortium and collaboration (well balanced partnership; integrated partnership in work packages; broadness of consortium compared with geographical relevance; previous level of collaborative interaction between the participants,).

#### 5- Project feasibility:

- Feasibility of the project – human, technical and financial resources: adequate work package structure and work plan (tasks, milestones, deliverables, matching events, calendar); adequate equipment and manpower resources; quality of the coordination plan.
- Cost-efficiency of the project plan compared with the budget. Appropriateness and justification of the requested funding (justification of the permanent personnel resources, appropriateness of the coordination costs, justification of the temporary personnel resources (trainees, PhD students, post-doctoral researchers), evaluation of the sum for investments and equipment purchases, evaluation of the other financial items (travel, subcontracting, consumables, etc.).
- Probability of success of the project based on description of risks and the contingency plan.

The international experts will be nominated by the Call Board and appointed by the Call Secretariat. The pre-registration of the proposals serves to enhance the selection of experts suitable, in order to cover the expertise needed. Potential conflict of interests will be considered. Moreover, the experts have to sign an impartiality and confidentiality agreement before they get access to the proposals. The experts will score between 0 and 5 each criterion listed above, provide comments, makes an overall assessment of scientific merit and a funding recommendation. To be recommended for funding, each score given for an evaluation criterion must be equal or above the threshold of 3,0 and any ethical issues must have been solved. The experts will rank the proposals – the proposals will be assigned a unique rank – and produce one ranking per sector (main sector addressed for trans-sectorial proposals). These rankings will be merged to obtain the final ranking list: the 1st proposals of each sector would be 1st ex æquo, the 2nd of each sector 2nd ex æquo ...

The final funding decision is taken by the COFASP Call Board based on the final ranking list, the recommendations from the expert evaluation and the available budget.

The COFASP Call Secretariat will send notification letters to all project coordinators to inform them of the result of the final funding decision. For the proposals not selected the letter will include an

explanation as to why. Furthermore, it is not possible to appeal on the decision after notification by the Call Secretariat.

After the official notification of the funding decision, the funding partners will contact the respective project partners of the selected projects for contracting.

## 8 CONTRACT CONDITIONS

### 8.1.1 TERMS OF PARTICIPATION

The national funding of the COFASP Calls is under the coordination of the FP7 ERA-Net COFASP. Partners in the project consortia are required to recognize the coordinating role of COFASP throughout the duration of the funded research projects until the publication of the final report. Each project consortium will be asked for a feedback on the processes in order to help to refine them for the future use.

### 8.1.2 CONTRACTUAL RELATIONSHIPS

COFASP is a collaboration of national funding bodies with the aim of establishing transnational research collaboration. The contracts with researchers and funding procedures and regulations remain the full responsibility of the national funding bodies.

Because of the fragmented nature of the funding, care will be taken to ensure that the individual contracts are synchronized both in time and content, so that the project consortium can deliver transnational outputs as described in the project proposal. The national funding bodies have to ensure that common COFASP conditions are met (e.g. common start date of a given project, reporting requirements *etc.*).

### 8.1.3 FUNDING CONTRACTS

For the whole duration of the contract, it is the responsibility of the project coordinator to inform COFASP of any changes which may affect the implementation of the project (e.g. work plan, consortium modifications) and other changes such as changes in the contract details.

Any financial issue is under the responsibility of each national funding body involved in the approved project.

If a change to the project consortium occurs which poses a risk to the project, the issue has to be solved by the consortium (in line with the Consortium Agreement). The Call Secretariat must be kept informed of such events.

Any changes in the work plan should be only minor, but will need to be authorised by COFASP.

#### 8.1.4 CONSORTIUM AGREEMENT

The consortia selected for funding must enter into a Consortium Agreement, in order to manage the project activities, finances, intellectual property rights (IPR) and to avoid disputes which might be detrimental to the completion of the project.

It will be the responsibility of the research project coordinators to draw up a Consortium Agreement suitable to their own group. The Consortium Agreement will normally be under the law and legal system of the country of the project coordinator. The purpose of this document is:

- To underpin the project partners' collaboration and provide the project partners with mutual assurance on project management structures and procedures, and their rights and obligations towards one another.
- To assure the funding bodies involved that the project consortium has a satisfactory decision making capacity and is able to work together in a synergistic and positive manner.

**The Consortium Agreement must be finalized and signed by all partners of the project consortium no later than 2 months after the project start date.**

#### 8.1.5 INTELLECTUAL PROPERTY RIGHTS, USE AND ACCESS TO RESULTS

Results and new Intellectual Property Rights (IPR) resulting from projects funded through the COFASP Call will be owned by the project partners according to the conditions stated in their Consortium Agreement and shall not be in conflict with the respective national regulations.

Researchers are encouraged to actively exploit the results of the research project and make them available for use, whether for commercial gain or not, in order for public benefit to be obtained from the knowledge created.

#### 8.1.6 START DATE OF PROJECTS

A project can start when all national contracts have been finalised. Once the national contracts come into force, eligible national costs may be claimed as per national procedures.

#### 8.1.7 PROJECT REPORTING

A mid-term and a final scientific report including deliverables have to be sent to the Call Secretariat by the project coordinator within two month of the mid-term and the end of the project respectively. The reports should cover the research progress and the financial aspects of all consortium partners. They must include a public summary of the research progress to be published on COFASP website. The Call Secretariat will forward the reports to all involved countries and respective partners.

Project reports and the progress will be assessed against the expected output and timeline as described in the final project description (milestones and deliverables). Action may be taken by funding bodies in case of shortcomings or non-compliance.

In addition, in connection with the midterm and final report brief project updates suitable for immediate publication have to be provided to the Call Secretariat, including a minimum of 3 stakeholder-oriented articles.

Project reports and articles must be written in English, whereas supplementary versions may be written in other languages at the project partners' discretion and own expense.

If required by national obligations, each project partner has to report progress of their work to the national funding bodies. This also applies to financial reports.

#### 8.1.8 DISSEMINATION REQUIREMENTS

Dissemination of project results is requested in the form of various communication routes such as scientific papers, posters, stakeholder involvement, course or training material, web based tools, workshops or direct intervention towards end users.

A dissemination plan should be included in the full proposal and specify the planned dissemination activities.

Further, the project partners have to acknowledge the transnational funding of COFASP and the individual national funding bodies in any document that is published (in written, oral or electronic form) within the research project.

**ANNEX A: COFASP NATIONAL CONTACT POINTS**

COUNTRY	NAME & ORGANISATION	TELEPHONE	E-MAIL
DENMARK	Annette Abildskov, DAFA	+45 4189 2527	<a href="mailto:anab@naturerhverv.dk">anab@naturerhverv.dk</a>
DENMARK	Floor ten Hoopen, Innofond	+45 6190 5040	<a href="mailto:floor.tenhoopen@innofond.dk">floor.tenhoopen@innofond.dk</a>
FRANCE	Claude Yven, ANR	+33 (0)1 73 54 82 87	<a href="mailto:claud.yven@agencerecherche.fr">claud.yven@agencerecherche.fr</a>
GREECE	Paraskevi Afentaki, GSRT	+30 210 7458112	<a href="mailto:pafe@gsrt.gr">pafe@gsrt.gr</a>
ITALY	Mauro Bertelletti, MIPAAF	+39 0646652849	<a href="mailto:m.bertelletti@politicheagricole.it">m.bertelletti@politicheagricole.it</a>
	Luca Bedin, MIPAAF	+39 0646652859	<a href="mailto:l.bedin@politicheagricole.it">l.bedin@politicheagricole.it</a>
NORWAY	Kjell Emil Naas, RCN	+47 22037514	<a href="mailto:ken@rcn.no">ken@rcn.no</a>
PORTUGAL	Joana Pinheiro, FCT	+351 213924381	<a href="mailto:joana.pinheiro@fct.pt">joana.pinheiro@fct.pt</a>
ROMANIA	Domnica Cotet, UEFISCDI	+0213023880	<a href="mailto:domnica.cotet@uefiscdi.ro">domnica.cotet@uefiscdi.ro</a>
TURKEY	Mehmet DİNGİL, GDAR	+90 312 315 76 23	<a href="mailto:mdingil@tagem.gov.tr">mdingil@tagem.gov.tr</a>

## ANNEX B: NATIONAL REGULATIONS

### DENMARK

#### Ministry of Food, Agriculture and Fisheries, Danish AgriFish Agency (DAFA)

##### The National Regulations for Danish Applicants for the COFASP II Call 2015

The funding from the *Danish Ministry of Food, Agriculture and Fisheries* for this call is under the auspices of the Board of the “Green Development and Demonstration Programme” (GUDP) and is administered by the Danish AgriFish Agency.

The GUDP is a funding programme which focuses on motivating and promoting ambitious and green business oriented innovation activities in the Danish agriculture, fisheries and food sector. Thus GUDP projects must induce green sustainability and economical sustainability simultaneously through the entire value chain. Green sustainability means having a focus on the environment, climate, nature, quality, sustainable exploitation of resources, food safety, human health, and animal welfare. Economical sustainability means having a focus on generating profit, socio-economical effects and addition of value to raw materials to support growth and competitiveness.

A maximum of **3.7 million DKK (0.5 million Euro)** is reserved for the COFASP II call within the “Green Development and Demonstration Programme” (GUDP) in 2015.

It is a requirement that Danish participants submit a separate business plan in order to be eligible for funding. It can be uploaded with other documents in the electronic ICT-application system. Requirements for the business plan are described further on page 4.

#### WHO CAN APPLY

Applications for funding can be submitted by:

- Large, medium and small size enterprises (incl. stakeholders and similar associations, independent institutions, private research organizations, owners, tenants and users of farms)
- Research and other public knowledge institutes
- Technical Service Institutes (GTS) – are classified as companies

Funding from GUDP cannot be granted directly to foreign institutions or businesses registered outside of Denmark; however they can be part of the Danish participation in a project on a consultancy basis.



**Table1. Maximum Subsidy Rates**

	Public research institutes	Small enterprises	Medium size enterprises	Large enterprises
<b>Applied Research</b>	100 pct.	80 pct.	75 pct.	65 pct.
<b>Development</b>	100 pct.	60 pct.	50 pct.	40 pct.

Further information and definitions of size of enterprises can be found in the guidelines of the European Commission:

<http://ec.europa.eu/enterprise/policies/sme/facts-figures-analysis/sme-definition/>

### ELIGIBLE COSTS

The following costs are eligible:

- Salary costs during the project period
- Consumables and other costs directly related to the project
- External consultancies
- Indirect costs (e.g. overhead)

To be eligible the costs must be directly related to the project and must be incurred and paid during the approved project period.

All costs must be stated excl. VAT, unless the applicant itself has to pay VAT and therefore is applying to have this expense covered.

Note: PhD inscription/scholarship/course fees are not eligible. The salary of PhD involvement in a project is an eligible cost.

### Direct costs:

#### **Salaries (Staff costs)**

Salary can be provided for scientific staff, technical administrative staff or other staff involved in the project. Staff can be paid no more than a salary equivalent to comparable positions in the State. Sickness and maternity benefits, holiday pay and other social obligations should be incurred by the employing authority.

Universities and other governmental institutes, that are required to act in accordance to the rules concerning funded research activities in the budget guidelines of the Ministry of Finance, determine the salary costs as the actual salary expenses.

Private research institutes, e.g. Approved Technological Service Institutes (GTS institutes) budget actual salary costs per hour used (i.e. excluding overhead/general costs).

### **Operational costs**

Operational costs are other operational expenses necessary for the implementation of the project including analyses, meeting and travel expenses.

### **Durables and equipment**

Applicants must require or provide the necessary apparatus for the project themselves. If this is not possible, the acquisition of the requested equipment will be considered. Applications for a funding for durables and equipment must be accompanied by an explanation. A scrap value should be calculated for equipment funded by the Danish AgriFish Agency (see table 2). This value (the scrap value) represents the value of the equipment after the conclusion of the project and will be deducted in the budget.

### **Other costs**

E.g. subcontracting, including consultancy services from Danish or foreign external advisors, where the beneficiary acquires the full right to exploitation. Applications for funding of 'other costs' must be followed by an explanation in detail of the content and requirement.

**Table 2. Calculation of scrap value**

	<b>Straight-line depreciation over 5 years</b>	<b>Depreciation rate of 25 pct.</b>	<b>Straight-line depreciation over 3 years (IT-equipment)</b>
	pct. of purchase value	pct. of purchase value	pct. of purchase value
<b>Purchase value</b>	100	100	100
<b>Value 1st year</b>	80	75	66
<b>Value 2nd year</b>	60	56,3	33
<b>Value 3rd year</b>	40	42,2	0
<b>Value 4th year</b>	20	31,6	0
<b>Value 5th year</b>	0	23,7	0

### **Indirect costs:**

#### **Contribution to general costs**

Universities and other governmental institutions, which are required to act in accordance to the rules concerning funded research activities in the budget guidelines of the Ministry of Finance, can

charge in the budget a contribution to the common expenses (overhead) of 44 percent of the direct costs.

Other applicants shall document all costs including overhead/common expenses. Overhead/common expenses should be calculated as a percentage of the salary costs and can exceed no more than of 30 percent. The calculated percentage must be documented based on entries in the accounts of the beneficiary in connection with the payment of the grant.

### **OWN FINANCIAL CONTRIBUTION AND CO-FINANCING**

Project activities can be co-financed with other national funds up to the maximum funding rate for national funding. The remaining funding must come from own financing and private sources. Trade funds in the context of state subsidy are considered so-called para-fiscal funds and thus considered as national public funds.

GUDP is encouraging both industry and universities to contribute with own funding for the projects.

Research and other public knowledge institutes must contribute with at least 10 pct. of the accumulated project costs in order to get funding from GUDP.

### **BUSINESS PLAN**

Danish applicants are required to submit a business plan which will be part of the evaluation of the project's growth potential. The business plan should be in English and include the following aspects:

- *Project title and acronym*
- *Consortium participants*
- *Project output (max. 1 page)*
- *Description of market and customers (max. ½ page)*
- *The business perspective (max. 1 page)*
- *The business model (max. ½ page)*
- *Risk analysis (max. ½ page)*

The business plan should be sent directly by the Danish project partner to the Danish contact person (see contact details below) before the application deadline.

### **APPLICABLE LEGISLATION AND GUIDELINES**

Act on a Green Development and Demonstration Programme, Act. No. 1502 of 27 December 2009:

<https://www.retsinformation.dk/Forms/R0710.aspx?id=129569>

Administrative Order on a Green Development and Demonstration Programme, Order No. 1261 of 24 November 2014:

<https://www.retsinformation.dk/Forms/R0710.aspx?id=165671>

GUDP – full application guideline (In Danish):

<http://naturerhverv.dk/tilskud-selvbetjening/tilskudsguide/groent-udviklings-og-demonstrationsprogram-gudp/#c10113>

Reference is made to the GUDP Strategy 2015-18 and Action Plan 2014:

<http://naturerhverv.dk/tvaergaaende/gudp/gudp-bestyrelsen/>

### **APPLICATION FORM**

Application form, further information and match making tools are available at [www.cofasp.eu/](http://www.cofasp.eu/)

### **For further information:**

Annette Abildskov  
Green Development and Demonstration Programme (GUDP)  
Danish Ministry of Food, Agriculture and Fisheries, Danish AgriFish Agency  
e-mail: [anab@naturerhverv.dk](mailto:anab@naturerhverv.dk), phone +45 4189 2527

### **Innovation Fund Denmark (Innofond)**

For information on Innofond regulations, please use the following link:

<http://innovationsfonden.dk/da/guidelines-til-transnationale-opslag>

### **National contact point:**

Floor ten Hoopen

Innovation Fund Denmark

[floor.tenhoopen@innofond.dk](mailto:floor.tenhoopen@innofond.dk)

tel. +45 6190 5040

## FRANCE

### The French National Research Agency (ANR)

ANR funding is limited to project partners residing in France. The participation of at least a French public research organisation is mandatory.

For this call, French partners must be associated with a minimum of 2 partners which are funded for all above mentioned eligible costs in cash.

The minimal support for the French partners is 15,000.00 EUR per partner. The maximum support should not exceed 250.000,00 EUR per project. The budget for the French partners should follow ANR cost model and ANR regulations (Règlement relatif aux modalités d'attribution des aides de l'ANR: <http://www.agence-nationale-recherche.fr/fileadmin/documents/2014/Reglement-financier-2014-1.pdf>).

Under the supervision of the project coordinator, the partners must conclude a Consortium agreement specifying in particular (i) the sharing of the intellectual property rights of the project results; (ii) the conditions of publication / dissemination of the results; (iii) the technology transfer and the exploitation of the project results. The French project partners will send a copy of this agreement to ANR. The consortium agreement will need to be in place and reported to ANR before any payment will be made.

The French coordinator of the project proposal is authorized to submit to ANR only one proposal for the 2015 ANR calls for proposals as coordinator.

Important recommendations:

- The French project coordinator should devote at least 30% of his/her research time to the project;
- The total (in person months) of the non-permanent personnel (postdocs, fixed-term contracts, temporary workers) receiving ANR funding should not exceed 30% of the total (in person months) of the staff (permanent and non-permanent personnel) of the French partners assigned to the project;
- The financing duration for each post-doctoral fellowship cannot be less than 12 months.

More information about conditions of participation and important recommendations for French participants will be published on ANR website (<http://www.agence-nationale-recherche.fr/suivi-bilan/environnement-et-ressources-biologiques/era-net-cofasp-cooperation-in-fisheries-aquaculture-and-seafood-processing/>).

**GREECE****General Secretariat for Research and Technology (GSRT)**

**Modification of the Eligibility Criteria concerning the Greek contribution to the 2<sup>nd</sup> COFASP Call, February 2015, as follows :**

**a. the addition of the conditions 1.a.b.c.d.e.**

**b. the addition under the point 5 :“ In case of non-participation of other Greek regions the above limitation is not valid”.**

**c. the revision under the point 6 : paragraphs a. and b.**

**Modification of the section 1d subcontracting on eligible costs**

**Who can apply?**

In Greece, all legal entities (public and private sector) are eligible for funding.

**Eligibility Criteria and funding**

**(Type/Nature of the participant/Legal/administrative/financial conditions):**

**1. All legal entities (public and private sector) may participate on the following conditions:**

a. The aided project shall be of interest to all undertakings in the particular sector or sub-sector concerned.

b. Prior to the date of the start of the aided project the following information shall be published on the internet:

(i) that the aided project will be carried out

(ii) the goals of the aided project

(iii) the approximate date for the publication of the results expected from the aided project and its place of publication on the internet

(iv) a reference that the results of the aided project will be available to all undertakings active in the particular sector or sub-sector concerned at no cost.

c. The results of the aided project shall be made available on internet from the end date of the aided project or the date on which any information concerning those results is given to members of any particular organisation, whatever comes first. The results shall remain available on internet for a period of at least 5 years starting from the end date of the aided project.

d. Aid shall be granted directly to the research and knowledge-dissemination organisation and shall not involve the direct funding of non-research related aid to an undertaking producing, processing or marketing fishery or aquaculture products.

e. Eligible enterprises are those having been operating for, at least, two (2) economic years and have published, at least, two (2) balance-sheets. For the “Spin-off” Enterprises eligible are considered those having been operating for, at least, one (1) economic year and have published one balance-sheet.

2. For private Companies and SMEs the **Public contribution** may cover maximum **up to 70%**, of the total budget of each partner in a project. Their own contribution must cover at least 30% of the total budget of the project. In case of Fundamental/Basic Research the maximum contribution may amount to 100% of the total budget.
3. For the Public Research Institutes and Universities, the **Public contribution** may cover maximum **up to 100 %** of the total budget.
4. In case a Greek eligible entity participates in more than one successful/funded projects in the frame of the same call and the total of its requested budget exceeds the 20% of the National contribution to the COFASP, the GSRT will examine the possibility of reducing the requested total amount, taking into account the total available national contribution and the number of the Greek beneficiaries in the successful/to be funded proposals.
5. The National contribution for all Greek legal entities located in: **a/** the Region of Attica (Source of funding: Operational Programme of Attica) and **b/** the Region of South Aegean cannot exceed the 40% cumulatively of the total available national contribution, in the framework of the Call of Proposals 2015 of the COFASP. In case of non-participation of other Greek regions the above limitation is not valid.
- 6.a Subcontracting funding for public legal entities cannot exceed 25% of the budget for the specific part of the research project undertaken by the Greek project partner. Concerning the quotas of the direct subcontracting and in order to ensure competition, the rules applied to all other European projects are also applied in this case. **b.** Subcontracting should also be eligible when it deals with the implementation of part of the research project which should not exceed 30% in terms of Large Enterprises and 60% in terms of Small and Medium Enterprises.
7. Activities already financed by other public funds are not allowed to be financed by the COFASP. A formal declaration is demanded from the applicants/participants, stating that they have not received nor will they receive any kind of additional Public funding/funds for the same purpose. **The formal declaration will be asked from the participants by GSRT as soon as their proposals will be approved for funding and not with the submission of the proposal Under Point 2.7.**
8. The Greek applicants are obliged to inform the General Secretariat for Research and Technology- GSRT/Ministry of Culture, Education and Religious Affairs (address: 14-18 Mesogeion Blv, 115 10 Athens – GR) on their participation in proposals in the frame of the 2nd Call of Proposals of the COFASP. They are obliged to submit a document with the title of the project, the summary, the partners and the total requested budget for the project and (clearly) the part budget dedicated to the Greek partner. The Greek applicants are obliged to submit this document to the GSRT **within three days** following the closure date of the 2<sup>nd</sup> Call of the COFASP.

Type of Activity  Type of Organisation	Percentage of maximum costs (up to) covered by national funding			
	Large Enterprises, Groups and Associations of Enterprises	Medium Enterprises	Small Enterprises	Public Research Institutes and Universities
Fundamental / Basic Research	100%	100%	100%	100%
(Industrial/Applied Research)	50%	60%	70%	100%
(Experimental Development)	25%	35%	45%	100%
Experimental Development, if covered one of the following conditions: 1. The project involves efficient collaboration between, at least two mutually independent Enterprises, on condition that: a) no single undertaking bears more than 70% of the eligible costs of the collaboration project, and b) the project involves collaboration with, at least, one SME from EU or with another partner from participating countries from EU 2. The project involves efficient collaboration between an undertaking and a research organization. The research organization bears, at least, 10% of eligible expenditure (the total budget), and c) the research organization has the right to publish the results of the research projects in so far as they result from research conducted by itself. Notice/ <i>Caution</i> : Note that the conditions 1 and 2, subcontracting is not considered efficient collaboration	40%	50%	60%	100%

### What type of funding are eligible for the Greek applicants?

#### 1. Eligible costs as direct costs

##### 1a Costs of personnel

Personnel costs are costs for scientific and administrative personnel, for researchers with employment contracts as well as for other supporting staff (temporary employees etc.) as they are employed on the research project.



### 1b Costs of durable equipment

If such instruments and equipment are not used for their full life for the research project, only the depreciation costs corresponding to the life of the research project, as calculated on the basis of good accounting practice, are considered as eligible. The amount of use (percentage used and time) must be auditable at the completion of the project. The costs of durable equipment for a Greek participant are limited to 20% (up to 20.000 €) of the overall contribution of GSRT to the respective project.

1c Costs of use of buildings (that) are not used for their full life for the research project, only the depreciation costs corresponding to the life of the research project, as calculated on the basis of good accounting practice, are considered as eligible. The amount of use (percentage used and time) must be auditable at the completion of the project. The costs of use of buildings for a Greek participant are limited to 10% (up to 10.000 €) of the overall contribution of GSRT to the respective project.

### 1d Subcontracting

i. Subcontracting funding for public legal entities cannot exceed 25% of the budget for the specific part of the research project undertaken by the Greek project partner. Concerning the quotas of the direct subcontracting and in order to ensure competition, the rules applied to all other European projects are also applied in this case. ii. Subcontracting should be eligible when deemed necessary for the implementation of the research project and must not exceed 30% of the project's budget for Large Enterprises and 60% for Small and Medium/SMEs Enterprises. For tasks that not considered being "core" tasks it is provided that they may be eligible when they refer/are support services e.g. rent of laboratories, market patents, marketing consulting services and other services for the implementation of the particular project (according to the proposal/work plan submitted and approved for funding).

## *2. General and operational costs*

### 2a Events

In general all costs directly related to the preparation and implementation of events such as workshops, conferences etc. are eligible. Those costs must be in time requested and justified by the partner (s) in the hosting country.

### 2b Travel

Here, lump sums are taken as a basis for budget calculation. Nevertheless the final calculation will be done on the basis of invoices. A general lump sum of up to 1000 € (economy class & return ticket) for each travel to another country will be requested. In addition to the above, domestic (in Greece) travel costs should be eligible up to an amount of 300 € (economy class & return ticket) per travel.

### 2c Subsistence allowance and accommodation

The general subsistence allowance including accommodation costs etc. For missions concerning the project must be in compliance with the national/Greek regulation according to the Ministerial Decision 14053/2008 in force. The day of arrival is considered as a full (mission) day and the day of departure (back to Greece) is equally considered as a full day only on condition that there is a scheduled meeting for that day. If not, the subsistence allowance won't be reimbursed.

2d Consumables and supplies

Any consumables necessary for the implementation of the project may be considered as direct eligible costs.

2e Eligible costs as Indirect costs

Up to 5% of the total budget.

3. Upper funding limits for the eligible costs

The Upper limit of the total public funding will be 100.000 € per project. The maximum state aid intensity will be calculated according to the provisions of the European state aid rules and regulations in force (type of research activity, size of the participating enterprise, collaborative research).

For Additional Information for the COFASP please contact:

- Mrs Paraskevi Afentaki

International S&T Cooperation Directorate, European Union Division

General Secretariat of Research and Technology,

Ministry of Culture, Education and Religious Affairs

14-18 Messogeion Avenue, 115 10 Athens – Greece

Tel: +30 210 7458112, e-mail: [pafe@gsrt.gr](mailto:pafe@gsrt.gr)

<http://www.gsrt.gr>

## ITALY

### Ministero delle politiche agricole, alimentari e forestali (MIPAAF)

Mipaaf will fund the following sub-topic (trans-sectorial) of the call:

**Developing methodologies and models to determine and manage the impacts of a multitude of activities at the appropriate ecosystem geographical and time scale (coastal fisheries and aquaculture)**

Mipaaf rules (DG PEMAC I acting as funding body) for eligibility and allocation of the financial contribution are given in the Circular n° 7/0640 dell'11/02/2003 available at page <https://www.politicheagricole.it/flex/cm/pages/ServeBLOB.php/L/IT/IDPagina/4201> of the website of the Ministry .

A summary of these rules is hereafter reported.

#### Eligibility of the projects

The proposals have to be submitted under the topic indicated above. If national research institutions will apply for projects under different topics these projects will not be supported by Mipaaf.

The participants must not have requested/got any other funding for the same project.

#### Nature of the applicants.

National public research institutions and private bodies, included in the “Anagrafe Nazionale delle Ricerche” (a National official list of research bodies), can apply for funding.

#### Financial contribution.

The contribution for national participants of the selected projects will amount up to 95% of the approved eligible project costs. According to the usually adopted selection process, the contribution will be proportional to the score obtained in the selection process (% of maximum score, taking into account score-classes of 10 pts; e.g.: 90 -100% of the maximum score → 95% of eligible costs; 80 - 90% of maximum score → 90% of the total eligible costs; 70 – 80% → 85%; etc.).

According to the national regulations the transfer of funds will occur in three steps:

- 1) 20% of the contribution immediately at the issue of the Ministry decree;
- 2) 20 % – 60% of the contribution after the approval of one or more mid-term reports (both scientific and administrative);
- 3) 20% of the contribution after the approval of the final report and the presentation of final cost statement.

For private bodies the first and intermediate tranches of the contribution (up to 50% as first step) will be obtained only after the presentation of a surety.

### Eligible costs to be refunded.

#### A) Personnel

**1) Salaries** – Includes permanent and non-permanent scientific staff (including foreign visiting scientists, post docs, PhD students, fellowships and grants). Technical administrative staff can be included as coordination. For public institutions salaries of permanent staff actually participating in the project activity can be funded, proportionally to the time spent for the project activities.

**2) Travel expenses** - for permanent and non-permanent staff involved in the project.

#### B) Consumables

**C) External activity costs** – expenditures for external activities carried out by the research applicant (Consultancy services, agreements, maintenance, repairs, material transportation when needed for the project implementation).

**D) Equipments** – No expenditure will be reimbursed in this call.

**E) Overheads** – no more than 10% of the total amount of the above mentioned A, B and C costs.

#### Additional forms.

Once the proposal has been approved for funding and during the negotiation Mipaaf PEMAC I, acting as funding body, will ask each research unit of the approved projects to fill in the form used in the last national call, decree 58/2014 of 22 sept 2014 -

<https://www.politicheagricole.it/flex/cm/pages/ServeBLOB.php/L/IT/IDPagina/8000> ) and present it to the Mipaaf- PEMAC I to apply for contribution.

In case of a research unit acting as coordinator, the general project description, including the activity of all partners (model A-project form) and the financial sheet for coordination activity, shall be also presented to the funding body. These forms must be written in Italian.

#### For all further information please refer to the national contact point:

Mauro Bertelletti: m.bertelletti@politicheagricole.it +39 0646652849

Luca Bedin: l.bedin@politicheagricole.it +39 0646652859

Segreteria PEMAC: pemacsegreteria@politicheagricole.it +39 06 464652800

Ministry of agricultural, food and forestry policies - MIPAAF

Research and statistics unit – PEMAC I

Viale dell'Arte, 16 00144 Rome (I)- ITALY

## NORWAY

### Participating organisation(s):

- *The Research Council of Norway*
- *Budget for Norwegian participation in this call: Up to 2 200 000 €  
1 000 000 in the fisheries sector and  
1 200 000 in the aquaculture sector*

### Who can be eligible for funding (incl. industry participation)?

Norway will support *Researcher Projects* in this call. This implies that the responsible Norwegian partner in the project has to be a Norwegian research institution while Norwegian companies/groups of companies/trade and industry organizations are welcome to join the projects as partners or subcontractors.

Norwegian participation must fulfil RCN's requirements for researcher projects:

<http://www.forskningsradet.no/servlet/Satellite?c=Page&cid=1195592882768&pagename=ForskningsradetEngelsk%2FHovedsidemal>

The Norwegian participation must also follow RCN's General Terms and Conditions for R&D Projects:

<http://www.forskningsradet.no/servlet/Satellite?c=Page&cid=1138882213515&pagename=ForskningsradetEngelsk%2FHovedsidemal>

Project partners of financed projects will have to submit national application forms to The Research Council of Norway after notification.

### National priorities:

No additional national priorities.

## PORTUGAL

**FCT** Fundação para a Ciência e a Tecnologia  
MINISTÉRIO DA EDUCAÇÃO E CIÊNCIA

### Annex for applicants in Portugal to the 2<sup>nd</sup> COFASP Call for Proposals

**PARTNER:** Fundação para a Ciência e a Tecnologia (FCT) is the Portugal’s main funding agency for research and it is responsible for following the bilateral and multilateral international agreements in science and technology. FCT is a public autonomous institute under the aegis of the Ministry of Education and Science. FCT covers all fields of science, from natural sciences to humanities, normally in a responsive mode, aiming at capability enhancement and research excellence.

**NOTICE:** FCT supports the 2<sup>nd</sup> Call for Proposals of the ERA-NET COFASP “Resource optimisation, mapping and reduction of ecological footprint, environmental sustainability of aquaculture, fisheries and seafood processing and interaction with other production”, aiming to facilitate international collaboration and to stimulate synergy in the area of Aquaculture, Fisheries and Seafood Processing, on the basis of excellent research.

**ELIGIBILITY, NATIONAL FUNDING MODALITIES AND ADDITIONAL GUIDELINES:** Research themes, application, evaluation and selection of research proposals will follow the procedures that are defined in the COFASP call documents. Once all evaluation steps have been completed, FCT Board of Directors will make the final approving of funding. In the case of a positive funding decision all Portuguese applicants will be asked to submit a formal national application. For Portuguese institutions affiliated participants the national regulations will apply, namely with regard to: eligibility of participants and eligible costs.

#### Eligibility of Participants

The following entities having legal authority to enter into contracts may, either individually or jointly, submit proposals for funding of the projects:

- Higher Education Institutions, their institutes and R&D centers;
- Associate Laboratories;
- State Laboratories;
- Private non-profit institutions whose main objective is to carry out S&T activities;
- Companies;
- Other public and private non-profit institutions which carry out or participate in scientific research activities.

#### Eligible Costs

The percentage of costs covered by national funding:

- Large Enterprises, Groups and Associations of Enterprises, Medium Enterprises, Small Enterprises - 50%;

- Research Institutes and Universities - 100%.

Payments made to companies may not exceed 50% of the total cost of the company's participation. During the execution of the project, the recipients should present to Fundação para a Ciência e a Tecnologia (FCT) the documents related to the total expenses made.

The aforementioned regulations are available at

<http://alfa.fct.mctes.pt/apoios/projectos/regulamento.phtml.en> (*Regulations governing access to funding for scientific research and technological development projects - 2010 (with 2011 changes)*).

### **Exception to National Regulations**

The percentage of time dedicated to transnational projects will not be added to the percentage of time dedicated to existing national projects.

### **Additional documents required nationally**

Portuguese teams need to send a statement of commitment to the National Contact Point from FCT, duly signed, dated and stamped by the Head of the Portuguese applicant organization and by the Principal Investigator, at the stage of full proposals. The document is available at <https://www.fct.pt/apoios/cooptrans/eranets/COFASP/index.phtml.en>.

**The contribution of FCT to the 2<sup>nd</sup> COFASP Call for Proposals will be 400.000€** (up to 250.000€ if the applicant is the transnational project consortium coordinator; up to 150.000€ if the applicant is NOT the transnational project consortium coordinator).

For further information, please contact the **COFASP National Contact Point**:

### **Joana Pinheiro**

**FCT** - Fundação para a Ciência e a Tecnologia  
Departamento das Relações Internacionais (DRI)  
Av. D. Carlos I, nº126 - 7º  
1249 - 074 Lisboa  
Portugal

Tel. +351 213924381

E-mail: [joana.pinheiro@fct.pt](mailto:joana.pinheiro@fct.pt)

## ROMANIA

### Romania Executive Agency for Higher Education, Research, Development & Innovation Funding (UEFISCDI)

#### Eligible entities:

- Legal entities established in Romania are eligible to get funding public and private accredited universities, national R&D institutes, other research organizations, SMEs, large industrial enterprises;
- The Principal Investigator of Romanian team must hold a Ph.D. degree. This condition does not apply if the Romanian host institution is an enterprise according with the specific European and national laws.
- No simultaneous funding is possible for more than one application under the same call.
- The Principal Investigator of Romanian team is full time employed within the host institution with permanent position, with fixed term contract covering at least the duration of the project or has an agreement with the host institution for his / her employment at least for the duration of the contract;
- It is forbidden to submit a proposal which seeks to fund activities already funded by other public sources;
- The host institution does not have a seizure on its accounts; it has not been declared bankrupt or wound up; it has not made false declarations concerning its economic and legal statute; it has not broken other contract previously signed with a public contracting authority;
- The host institution agrees to ensure the necessary administrative support, to provide access to all necessary resources/ infrastructures, to support the project implementation in good conditions and to employ the members of the Romanian team, in respect of all legal provisions in force, if the project is selected for funding.

#### Eligibility of the costs and funding

The following activities are eligible for funding:

- research and development activities (e.g. technical and industrial research; experimental development; fundamental research)
- technical feasibility studies
- activities for obtaining and protecting intellectual property rights for SMEs

#### Eligibility of costs

The following categories of expenses are eligible:





- A. Staff costs (researchers, technicians and support staff, including all corresponding state and social contributions; these contributions are subject to national regulations in force);
- B. Consumables (materials, supplies or similar);
- C. Equipments (in full compliance with state aid regulations);
- D. Subcontracting (max. 25% of the total funding from the public budget);
- E. Travel expenses (in Romania or abroad, only for project teams members);
- F. Overheads (calculated as a percentage of direct costs: staff costs, travel expenses and logistics costs - excluding capital costs).

Indirect costs will not exceed 20% of direct costs, excluding subcontracting.  
Expenses are eligible if incurred after signature of the contract.

### **Funding rates**

The maximum funding for one project from the public budget is 250.000 euro for up to 36 month.

\*The eligibility rules will be updated according to the National Plan for Research, Development and Innovation 2014-2020, (when available )

## TURKEY

### **Ministry of Food, Agriculture and Livestock, General Directorate of Agricultural Research and Policy, GDAR**

1. Due to GDAR could not pay for the salaries of permanent researchers and research technicians working outside of GDAR system, salaries should be excluded from the project budget; only temporary workers could be paid;
2. It is not possible to fund directly projects proposed by the scientists outside the GDAR system, therefore, consortium must include at least one of the GDAR institutes or stations;
3. Budget allocations for the successful projects could be realised through a GDAR Research Institute/station participating in the winner consortium, from the beginning of the next fiscal year following the signing of the contract

<http://www.tarim.gov.tr/TAGEM/Sayfalar/Anasayfa.aspx>

For further information please refer to the national contact point:

Mehmet DİNGİL

Ministry of Food, Agriculture and Livestock, General Directorate of Agricultural Research and Policy (GDAR)

Phone: +90 312 315 76 23; +90 543 227 65 05

E-Mail: mdingil@tagem.gov.tr